



# Zoosystematics and Evolution

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# **Zoosystematics and Evolution**

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# Instructions for authors

## Scope

Zoosystematics and Evolution is an international, peer-reviewed life science journal devoted to the diversity, systematics and evolution of all animal groups, except for insects. It publishes original research and review articles at all taxonomic levels. Its scope encompasses primary information from collection-related research, taxonomic descriptions and discoveries, revisions, annotated type catalogues, relevant aspects of the history of science, and contributions on new methods and principles of taxonomy and systematics. Articles whose main topic is ecology, functional anatomy, physiology, or ethology are only acceptable when of clear systematic or evolutionary relevance and perspective. Studies on insects should be submitted to the sister journal of ZSE, Deutsche Entomologische Zeitschrift (DEZ).

### Authors and submission

- Conflicts of interest: Authors must disclose relevant competing interests, both financial and personal.
- Ownership: Authors must declare that the submitted work is their own and that copyright has not been breached in seeking its publication.
- Originality: Authors must declare that the submitted work has not previously been published, and is not being consid- ered for publication elsewhere.

# Language and style

- The language of publication is English. There is no general limitation of the length of manuscripts, but please contact the editor before submitting papers exceeding 30 printed pages (approximately 60 manuscript pages including figures).
- Manuscripts should be written in a clear, straightforward style and must not have been published or submitted elsewhere.
- The text should be 12 pt, double-spaced, one-sided, left justified and with a margin of at least 3 cm.
- Use a standard typeface, e.g. Times New Roman as little formatted as possible (without tabulators, several blank spaces, etc.). Avoid footnotes.
- Divide the text into sections using headlines and subheadlines. Do not number the headlines. Inline headers should be set in italics and followed by a full stop.
- The names of genera and species must be in italics.
- Taxonomic descriptions must comply with the rules of the 4th edition of the ICZN (see http://www.iczn.org/).
- Enter the page number on every page.
- Submit figures with a minimum resolution of 300 dpi.
- The preferred file formats are PSD (Photoshop) and TIFF for colour and grayscale illustrations, and EPS for vector graphics.
- JPG files are only accepted in high resolution.

### **General manuscript structure**

If appropriate, the manuscript should be structured using headlines and sub-headlines, but without numbering, according to the following sections:

- Title page
- Abstract
- Introduction
- Materials and Methods
- Results
- Discussion
- Acknowledgements
- References
- Tables with captions
- Figure captions

# The publication process

### Peer reviewing

Manuscripts are subject to peer review. All manuscripts submitted will be reviewed by at least two experts. Authors are welcome to make suggestions for competent reviewers.

### Proof

Prior to publication of your manuscript you will receive proofs in PDF format. Please correct and return the proofs within two weeks to the editorial office.

We recommend using the standard proofreading marks or – in the case of a few corrections – using page and line numbers. Do not change the contents of your article. Corrections extending beyond production errors will be carried out at the expense of the author.

The editorial office reserves the right to publish your article with only the editor's corrections, if your corrections do not reach us in time.

### Publishing

The print and the online versions of your paper are published simultaneously. It is accessible in open access at Pensoft: http://zse.pensoft.net

# **COPE** Membership

This journal endorses the COPE (Committee on Publication Ethics) guidelines and will pursue cases of suspected research and publication misconduct (e.g. falsification, unethical experimentation, plagiarism, inappropriate image manipulation, redundant publication). For further information about COPE, please see the website for COPE at http://www.publicationethics.org.uk

Domènech M, Crespo LC, Enguídanos A, Arnedo MA	
Mitochondrial discordance in closely related <i>Theridion</i> spiders (Araneae, Theridiidae), with description of a new species of the <i>T. melanurum</i> group	159
Gutiérrez-Gutiérrez C, Santos MT, Inácio ML, Eisenback JD, Mota M	
Description of <i>Longidorus bordonensis</i> sp. nov. from Portugal, with systematics and molecular phylogeny of the genus (Nematoda, Longidoridae)	175
Feirulsha N-S, Rahim AA	
A new species of <i>Pereionotus</i> (Amphipoda, Senticaudata, Phliantidae) from Pulau Tinggi, Sultan Iskandar Marine Park, Malaysia	195
Colavite J, Windsor AM, Santana W	
A new genus for <i>Pericera septemspinosa</i> Stimpson, 1871 and <i>Pericera heptacantha</i> Bell, 1836 (Crustacea, Brachyura, Majoidea), based on morphology and molecular data	205
Gąsiorek P, Vončina K, Degma P, Michalczyk Ł	
Small is beautiful: the first phylogenetic analysis of <i>Bryodelphax</i> Thulin, 1928 (Heterotardigrada, Echiniscidae)	217
Ernst R, Lautenschläger T, Branquima MF, Hölting M	
At the edge of extinction: a first herpetological assessment of the proposed Serra do Pingano Rainforest National Park in Uíge Province, northern Angola	237
Rakotoarison A, Scherz MD, Köhler J, Ratsoavina FM, Hawlitschek O, Megson S, Vences M, Glaw F	
Frogs of the genus <i>Platypelis</i> from the Sorata massif in northern Madagascar: description of a new species and reports of range extensions	263